

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: June 14, 2022

LOCATION: M. Allan Vogelson Branch

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, Pat Abusi, Linda Devlin.
County Counsel: Howard Goldberg. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #70-22 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Abusi presented a motion to open the meeting to the public and the motion was seconded by Commissioner Weil. The motion passed unanimously.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the May 2022 regular meeting and the motion was seconded by Commissioner Abusi. The regular minutes for May 2022 was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Fox presented a motion to accept the financial statements for April 2022; the motion was seconded by Commissioner Weil and Resolution #71-22 approving the financial statements for April 2022 was unanimously approved.

Commissioner Weil presented a motion to accept the financial statements for May 2022; the motion was seconded by Commissioner Abusi and Resolution #72-22 approving the financial statements for May 2022 was unanimously approved

BILLS AND VOUCHERS: Commissioner Fox presented a motion to accept the bills and vouchers for May 2022; the motion was seconded by Commissioner Weil and Resolution #73-22, approving the bills and vouchers for May 2022, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Abusi presented a motion to accept the appointments and resignations for May 2022, the motion was seconded by Commissioner Fox and Resolution #74-22, approving the appointments and resignations for May 2022, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that the children's summer reading program will begin on June 27th. This year's theme is "Oceans of Possibilities". This year's reading program events include programs with the Center for Aquatic Sciences, Camp Ocean and Dive into Books. In addition, a six-week program series for children and families will be held at Connelly Park in Voorhees.

Ms. Devlin announced that the Summer Lunch Program will be held at the Ferry Avenue Branch in partnership with the Food Bank of South Jersey Mondays through Thursdays, June 27 through September 1.

Ms. Devlin announced that Literacy student Cleber Santos won 3rd place for his submission in the Nonfiction Category and 3rd place for his submission in the Fiction Category of the NJALL Adult Learner Writing contest. The writing contest is open to all adult learners in New Jersey and winners discuss their work during the NJALL conference.

Ms. Devlin announced some statistics: Total items circulated was slightly down but holds placed have increased; In programming, all events and attendees have increased; in technology, computer sessions, Chromebook circulations and hotspot circulations have increased.

Associate Director Jennifer Druce updated the Commission on the following:

There will be an adult summer reading program where adults can log their reading time and participate in a weekly prize draw for gift cards.

The Food Bank of South Jersey will distribute bins to all the branches for food donations using reusable bags.

Library staff participated in the Haddon Township Pride Parade and the community festival.

Library staff attended the New Jersey Library Association Conference held in Atlantic City.

Commissioner Abusi presented a motion to accept the Director's Report; the motion was seconded by Commissioner Fox and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Adopt New Public Services Policy CUS-7, Programming: Commissioner Abusi presented a motion to adopt new a Public Services Policy CUS-7, Programming; Commissioner Weil seconded the motion and Resolution #75-22 was unanimously approved.

Revise Public Services Policy COL-3, Challenged Material Policy-to be renamed Challenged Material and Program Policy: Commissioner Weil presented a motion to accept the revised Public Services Policy COL-3, Challenged Material Policy-to be renamed Challenged Material and Program Policy; Commissioner Abusi seconded the motion and Resolution #76-22 was unanimously approved.

Items C, D, E, F, G and H were presented in block

Rescind Public Services Policy GS-1, Library Sponsored Adult Programs

Rescind Public Services Policy GS-2, Library Sponsored Children's Programs

Rescind Public Services Policy GS-3, Community Sponsored Programs

Rescind Public Services Policy GS-4, Community Events and Presentations

Rescind Public Services Policy GS-5, Library Tours

Rescind Public Services Policy GS-6, Computer Training

Commissioner Weil presented a motion to rescind Public Services Policy GS-1, Library Sponsored Adult Programs, rescind Public Services Policy GS-2, Library Sponsored Children's Programs, rescind Public Services Policy GS-3, Community Sponsored Programs, rescind Public Services Policy GS-4, Community Events and Presentations, rescind Public Services Policy GS-5, Library Tours, rescind Public Services Policy GS-6, Computer Training; Commissioner Fox seconded the motion and Resolutions #77-22, #78-22, #79-22, #80-22, #81-22 and #82-22 were unanimously approved.

Revise Public Services Policy CUS-2, Customer Behavior: Commissioner Abusi presented a motion to revise Public Services Policy CUS-2, Customer Behavior; Commissioner Weil seconded the motion and Resolution #83-22 was unanimously approved.

Revise Management Personnel Time Policy, 6.23: Commissioner Fox presented a motion to revise Management Personnel Time Policy, 6.23; Commissioner Weil seconded the motion and Resolution #84-22 was unanimously approved.

Revise and Rename Personnel Policy 8.7, Use of Telephones-to be renamed Computer Software, Hardware Maintenance, Voicemail, Electronic Mail, and Internet Access: Commissioner Abusi presented a motion to revise and rename Personnel Policy 8.7, Use of Telephones-to be renamed Computer Software, Hardware Maintenance, Voicemail, Electronic Mail, and Internet Access; Commissioner Weil seconded the motion and Resolution #85-22 was unanimously approved.

Authorize 2019 Mans Estate Donation Appropriation Transfers: Commissioner Abusi presented a motion to authorize 2019 Mans Estate Donation Appropriation Transfers from Account 030-8975-651-6020 to Account 030-8975-651-4099 in the amount of \$3,000.00; Commissioner Weil seconded the motion and Resolution #86-22 was unanimously approved.

Authorize 2020 State Aid Appropriation Transfers: Commissioner Abusi presented a motion to authorize 2020 State Aid Appropriation Transfers from Account 030-8063-651-9001, 9003, 9004, 9007, 9070 and Account 030-8972-651-9216, 9218, 9219,9220, 9221 and 9223 to Account 030-8063-651-3020 in the amount of \$24,780; Commissioner Weil seconded the motion and Resolution #87-22 was unanimously approved.

Pay to Play-OCLC: Commissioner Fox presented a motion to authorize Pay to Play-OCLC in the amount of \$79,762.16; Commissioner Abusi seconded the motion and Resolution #88-22 was unanimously approved.

Pay to Play-Kanopy, Inc: Commissioner Fox presented a motion to authorize Pay to Play-Kanopy in the amount of \$16,000; Commissioner Weil seconded the motion and Resolution #89-22 was unanimously approved.

Grant Review Form, FY23 Consolidated Adult Basic Skills Grant, Dept of Labor: This grant allows the Literacy Department to continue to offer programs to improve the literacy skills of adult Camden County residents at the Basic Skills level in reading, writing, math and understanding/speaking English. Commissioner Fox presented a motion to accept the Grant Review Form, FY23 Consolidated Adult Basic Skills Grant, Dept of Labor; Commissioner Abusi seconded the motion, and it was unanimously approved.

Appointment of Head of Technical Services: Commissioner Weil presented a motion to approve the appointment of Librarian 4, Head of Technical Services, Kelly Davenport effective June 26, 2022; Commissioner Abusi seconded the motion and Resolution #90-22 was unanimously approved.

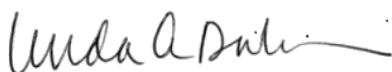
OTHER COMMISSION BUSINESS: Commissioner Fox inquired about Social Media challenges.

PUBLIC PORTION:

ADJOURNMENT: Commissioner Fox presented a motion to adjourn the meeting; Commissioner Weil seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director
June 15, 2022



Certified by _____

Linda Devlin, Director

Date: _____

June 15, 2022